

Maynard Music Association
Joint Business
Meeting Minutes
October 4, 2016

Present: Annemarie Paczkowski, Bonnie Wilson, Stephanie Gavin, Lynda Thayer, Annemarie Caloggero, Kathy Jordan

Motion: A motion was made to approve the minutes from our September 7th meeting

Seconded: Bonnie Wilson

Final Vote: Unanimous

Motion Carried: Yes

Open MMA Positions

- Seeking candidates at Fowler for:
 - Chair
 - Co-Chair
 - Secretary
- Seeking candidates at the High School for
 - Co-Chair
- MMA Fowler / HS is looking for a webmaster to maintain our new MMA site www.maynardmusic.org

MMA Concert Program:

- Send bios and photos for concert programs to Aly Severance (aly@shnief.com)
- Class lists for band, choruses and specialty groups are still needed

Finance:

- A transfer of HS funds to Fowler needs to take place
- Upcoming shared expenses: Programs and Casino Night expenses
- Charitable Organization state and federal forms need to be filed by December

Communication

- In next update to Principals and Superintendent include
 - Casino Night meeting dates
 - A reminder to parents that they can find instructors for private music lessons on our new site under the About Us tab.
 - Vacant MMA seats and call for more parent participation at monthly meetings

Website Communication

- Our new website looks fabulous, but needs some tweaking. Feedback regarding the new site:
 - Some links are not working
 - Include a separate tab for private lessons

Recorded and Submitted by Annemarie Caloggero

- Include a separate link for Casio Night contacts
- Update private instructor list
- Add a link with a list of businesses who sponsor MMA.

Casino Night:

- November 19th, 2016 at the Elks
- Still gathering adds and prizes, and selling vouchers
- Program deadline: October 15th
- Planning meetings, Bonnie Wilson's house, 13 Sherman Street, 7:00
 - 10/20
 - 10/27
 - 11/3
 - 11/10
 - 11/17

Enrichment Opportunities

- MMA would like to form a subcommittee for this but needs parents volunteers

School Committee Update

- The superintendent is proposing to move the 8th grade back to Fowler next fall and relocating the administration office. Space options for the administration include:
 - Converting the Fowler band room into office space
 - Converting the guidance suite at Fowler into office space
 - Converting the space at the high school currently used for Community Connections
 - Moving the guidance suite into part of the 8th grade wing and moving the administration offices into the space that formally belonged to guidance
- MMA is calling all parents to advocate to keep our band space at Fowler

Motion: A motion was made to close the meeting.

Seconded: Annemarie Paczkowski

Final Vote: Unanimous

Motion Carried: Yes

Next Meeting: Wednesday November 2nd, 7:30 for joint business, Fowler Library

Maynard Music Association
Addendum Meeting
10/17/16

Present: Bonnie Wilson, Stephanie Gavin, Lynda Thayer, Annemarie Caloggero, Kathy Jordan, Brenda O'Neil, Kevin Kozik, Maureen Robinson,

- Review of 2016/17 requests for purchases and /or repairs

Repair Requests	Purchase Requests
Bari Sax	Drum heads
Tubas	Crash cymbal
2 French horns	Euphonium
Bass clarinet	1-2 French horns
Euphonium	

- Review of Bids
 - Repair of two high school owned French Horns (estimates on file from Leonards)
 - Repair of 1 Fowler owned French horn (estimates on file from Leonards)
 - Purchase new French horns (bids on file)
- Housekeeping
 - Requests for repairs and purchases with bids and estimates for the upcoming school year should be presented to MMA in the spring.
 - Improved efforts to track instruments as they move back and forth between schools and a more thorough inventory of instruments, their condition, and the condition of their carrying cases would help MMA prioritize needs when requests for repairs and replacements are made.
- Finance Update for the High School
 - Projected available funds \$4,273.64
 - Projected expenses \$3,375.00
 - Pending income \$8,000.00

Closed Session

Motion: A motion was made to approve the line items in the high school budget for 2016-17.

Seconded: Annemarie Caloggero

Final Vote: Unanimous

Motion Carried: Yes

Motion: A motion was made to repair the "Olds" single French horn (#300050) for \$100.00 at Leonards.

Seconded: Stephanie Gavin

Final Vote: Unanimous

Motion Carried: Yes

Motion: A motion was made to repair the Reynolds single French horn #209641 at Fowler for \$344.00 using Fowler MMA funds.

Recorded and Submitted by Annemarie Caloggero

Seconded: Kathy Jordan
Final Vote: Unanimous
Motion Carried: Yes

Motion: A motion was made to purchase electrical cords for pep band.
Seconded: Kathy Jordan
Final Vote: Unanimous
Motion Carried: Yes

Motion: A motion was made to close the uniform account of \$102.78 and transfer the funds to the main high school account.
Seconded: Maureen Robinson
Final Vote: Unanimous
Motion Carried: Yes